



TRAFNIDIAETH CYMRU TRANSPORT FOR WALES

TfW Rail Ltd Board minutes

6 January 2023

09:00 – 1400

Venue: Llys Cadwyn, Pontypridd, and online

Attendees

James Price (Chair); Peter Strachan, Heather Clash, Jan Chaudhry, Alexia Course and Marie Daly.

In attendance: Alun Bowen and Jeremy Morgan.

The Chair welcomed everyone to the meeting and wished everyone a happy new year.

1a. Apologies for Absence

None

1b. Notice of Quorum

A quorum being present, the Chair welcomed everyone to the meeting and declared the meeting open.

1c. Declarations of Interest

None declared.

1d. Minutes of previous meeting

Minutes of the meeting 9 December 2022 were approved as a true and accurate record. The latest Actions Log was noted.

2. Safety and customer Moment

The Board reviewed the use of body worn cameras.

3. Chief Operations Officer report

CVL transformation works, as well as dealing with issues around traincrew training, control system implementation, seasonal impacts and strikes continue to challenge everyday services. The Board agreed that lessons need to be learnt from the disruption caused by the transformation works.

There was one SPAD during the period resulting from a technical issue. The driver has been through briefing and training. There was a slight increase in the Fatality Weighted Index.

The Board discussed reliability issues, particularly regarding Mark IVs and Class 769s.

[REDACTED]

4a. Safety Assurance Report

Reference in the report was made to an incident for which TfW Group has accountability rather than TfW Rail Ltd which needs to feed back to the report authors **[Action Jeremy Morgan]**.

The Board noted the report.

4b. Rail risk report

The Board discussed the risk of external factors affecting passenger revenue and agreed that the post mitigation score should be lowered **[Action Alexia Course]**.

It was also agreed to review the risk on Increased living cost prices and poor winter impact on customers and communities **[Action Leyton Powell]**.

The risk report was noted.

5. Crisis Management Plan update

Leyton Powell joined the meeting. The Board were updated on a review of the Crisis Management Plan and were informed that exercises are carried out with lessons learnt recorded including multi-agency exercises. A full review is being undertaken with BTP on the back of Manchester Arena review.

[REDACTED]

6. Commercial update

Stephanie Raymond joined the meeting.

The Board discussed ticket scanning and improvements required to increase rates and to understand the root-cause of non-compliance [REDACTED]

[REDACTED]

The Board noted the report.

7. Finance review

[REDACTED]

[Redacted]

Stephanie Raymond left the meeting.

8. Cost of sales proposal

[Redacted]

[Redacted]

- [Redacted]

- [Redacted]

- [Redacted]

- [Redacted]

- [Redacted]

[Redacted]

9. Facilities Management contract proposal

The Board accepted a recommendation to appoint VINCI Facilities Management Ltd as the next Facilities Management delivery partner, subject to final contract negotiations and legal agreements which will be finalised in January and February 2023 ahead of a contract start date of 1 April 2023.

10. CVL phasing strategy

Steve Whitley joined the meeting.

[Redacted]

[Redacted]

[Redacted]

- [Redacted]

- [Redacted]

- [Redacted]

- [Redacted]

- [Redacted]

[Redacted]

Steve Whitley left the meeting.

11. 230s update

[Redacted]

- [Redacted]

- [Redacted]

[REDACTED]

13. Craven Arms

Paul Peters joined the meeting.

[REDACTED]

The Chair thanked everyone for their contributions.