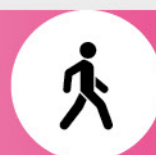


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Wales National Travel Survey: Statement on confidentiality and data security



TRAFNIDIAETH CYMRU
TRANSPORT FOR WALES



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Statement on confidentiality and data security

Introduction

The [Code of Practise for Statistics](#) describes the standards that an organisation should follow to build confidence in the people and organisations that produce statistics. Standard 4 describes how to manage data responsibly, including how statistics are to be used safely and securely.

Background

The Wales National Travel Survey (WNTS) is being carried out by the National Centre for Social Research (NatCen) on behalf of Transport for Wales (TfW).

TfW is the data controller for the research and receives the information collected by NatCen. The information is used for research and statistical purposes only. It will be used to produce statistical bulletins and research reports. The bulletins and reports are about the population of Wales in general, not about individual people. The survey will collect personal data as well as data which is not considered personal data under UK General Data Protection Regulation.

Data confidentiality

Survey responses

WNTS information is collected for reasons of public interest. Information provided by respondents is confidential and is not passed on to anyone outside NatCen or the statistics section at TfW in a form that could be used to identify them.

Queries and complaints

Where respondents raise queries or complaints about the WNTS with either TfW or NatCen, any personal information provided will not be shared beyond the WNTS research team. The data processed will be deleted within one year of the query being addressed or complaint being resolved. Any information shared as part of a query or complaint will not form part of the survey data at any point.

Data Security

Fieldwork interviewers and remote coders (who conduct data entry for the offline travel diary) have a dedicated work laptop and data is transferred directly via NatCen via a secure internet collection. These laptops are Pretty Good Privacy encrypted and have secure account logins (managed via Microsoft Active Directory). They require password changes every 30 days. The servers the data is uploaded to has high security measures in place and access is restricted to

the relevant teams. Development is carried out in accordance with ISO27001 for Information and Security Management.

Data sharing and data linkage

As part of the WNTS respondents are asked whether they are willing to be recontacted by TfW or the Welsh Government for future research projects. Where respondents have agreed to this limited contact details will be shared with relevant teams for approved research purposes.

Responses to the WNTS are linked anonymously to other data sources as part of the Secure Anonymised Information Linkage databank for non-commercial research purposes. Respondents can opt out of having their answers linked when completing the survey.

Further information about the data linking process can be found [here](#).

Full information about data confidentiality, security, sharing and linking is available in the WNTS [privacy notice](#).

Limiting access to data

Access to confidential data associated with WNTS is limited to the research team and NatCen and TfW staff directly involved in the production of WNTS statistics. These staff are fully trained and understand their responsibilities under data protection laws.

Respondents may indicate that they are willing to participate in further research conducted by TfW or Welsh Government. Data are only shared between teams securely, and with the receipt of a data sharing agreement.

Statistical disclosure control

To ensure that the data we publish are not identifiable, we have applied statistical disclosure control to our outputs. Cells are rounded to a multiple of five to add uncertainty to the true value of small cells. Data may be suppressed where values are small to avoid disclosure.